



25 High Street
Caribou, ME 04736
Telephone: (207) 493-4234
Fax (207) 376-0178
www.caribouhousing.org



Caribou Housing Authority Board of Commissioners Meeting and Agenda

Notice is hereby given that the Caribou Housing Authority Board of Commissioners will hold a Board Meeting on **Thursday, September 21, 2023, 5:30 PM**, in the Council Chambers located at 25 High Street, Caribou Maine.

- 1. Call Meeting to Order and Roll Call**
- 2. Special Presentation**
- 3. Public Comment**
- 4. Approval of Minutes**
 - a. June 15, 2023, Meeting
 - b. August 3, 2023 Workshop
- 5. Public hearing and Possible Action Items**
- 6. Reports by Staff**
 - a. Director's Report
- 7. New Business**
 - a. Review/revise and accept 2024 proposed budget.
- 8. Old Business**
 - a. By-Laws (tabled until further notice)
- 9. Discussion of Commissioners**
- 10. Next Meeting**
- 11. Adjournment**

Caribou Housing Authority Board of Commissioners

The Caribou Housing Authority Board of Commissioners had a meeting on Thursday, June 15, 2023, at 5:30 PM in the Council Chambers.

Agenda #1: Call to Order

The meeting started at 5:30 PM.

Agenda #2: Roll Call

Members present were JR Belanger, Jay Kamm, Mary Kate Barbosa, Gail Michaud, Heather Bartlett, and Mark Goughan.

Dan Bagley was excused.

The Department Manager and Staff present were Lisa Plourde, Housing Director, and PennyThompson, City Manager.

Agenda #3: Approval of Minutes

M. Barbosa motioned to accept the March 16, 2023; minutes as presented; seconded by P. McDonough; vote unanimous.

Agenda #4: New Business

a. Review and Revised By-Laws

Board members went through adopted By-Laws from April 23, 2019, page by page; with spelling/typo errors, making suggestions of additions and removal of text.

b. Schedule Public Hearing, By-Laws

M. Barbosa made a motion to table the By-Laws review, coming back on Thursday, August 3, 2023, to review them again after all amended changes have been made; seconded by P.

McDonough; vote unanimous.

Agenda #5: Next Meeting

Scheduled for Thursday, September 21, 2023

Agenda #15: Adjournment

P. McDonough made a motion to adjourn the meeting; seconded by M. Barbosa.

The meeting adjourned at 6:30 PM.

Lisa Plourde, Secretary
Housing Director

August 4, 2023

23-02

Caribou Housing Authority Board of Commissioners – Workshop

The Caribou Housing Authority Board of Commissioners had a workshop on Thursday, August 3, 2023, at 5:30 PM in the Council Chambers.

Workshop started at 5:30 PM.

Present:

Members present were JR Belanger, Phil McDonough, Mary Kate Barbosa, Dan Bagley, Heather Bartlett, and Gail Michaud.

Mark Gough was excused.

The Department Manager and Staff present were Lisa Plourde, Housing Director, and Penny Thompson, City Manager.

Business Conducted:

Board members went through proposed changes to by-laws from June 15, 2023 meetings; along with proposed changed by D. Bagley.

L. Plourde needs look into clarification on commissioner initial and renewal terms. City of Caribou with 3 -years or state statue.

Updated/revised by-laws to be presented for introduction at September meeting.

Workshop ended at 5:50 PM

Lisa Plourde, Secretary
Housing Director